Weekly Project Meeting - Minutes

Project: Payroll System 2nd Year 2011/2012

Date: 15/3/2012

Attending: Francis Clynes - Project Supervisor

James Madden - Project Manager, Design, Development & Testing

Shane Murphy – Design, Development & Testing

Maciej Macierzynski – Design, Development & Testing

The team presented the first iteration of the coded GUI for comment:

Frances advised grouping relevant labels and text fields together within the same border as this clearly indicates the relationship between them.

**Planned activities:**

Add some functionality over the next week.

Start writing the user manual

The team are making good progress with the development, schedules are intact.

The next project meeting will be held next Thursday morning 22/3/2012